

Bryley Tips and Information May 2010

1. Microsoft Office 2010: The future of business today

As of today, you can now download a free trial of Microsoft Office 2010 at Microsoft's TechNet (www.technet.com), purchase yours to own from a reseller, or wait until June when the boxed version will be available in stores.

Microsoft Business Division President Steve Elop presided over the launch on May 12th, beginning his introduction to the new suites with an exploration of the present business climate that inspired many of the alterations and new features found in Office 2010: the recession, the challenge of incorporating the new millennial generation into the workforce, the new and ever growing population of mobile workers, the increasing emphasis on social networking as a valid business tool, and the growing dominance and importance of cloud computing. Microsoft's specific initiative while developing Office 2010 was to create a platform on which businesses could transform these current challenges into new opportunities. One new feature, the heavily hyped Web Applications, were designed to assist the growing mobile workforce (projected to surpass the 1 billion mark this year), keeping them connected to the office from more places and through more devices via a web browser.

Want to learn more? Read the full article on the Bryley blog:

<http://www.bryley.com/blog/post/Microsoft-Office-2010-The-Future-of-Business-Today.aspx>

2. Everything You Need to Know About Netbooks

A netbook, very simply, is an extremely portable notebook. On average netbooks weigh 3 pounds, have screens in the ballpark of 10 inches, and cost between \$300 and \$500 dollars. The netbook hit the scene in 2007 with the arrival of the Asus Eee PC. Seen as somewhat of a strictly B2C fad three years ago, the netbook is now gaining credibility as well as experiencing an increase in popularity among business professionals as it unarguably does mitigate low levels of productivity caused by constant mobility.

Want to learn more? Read the full article on the Bryley blog:

<http://www.bryley.com/blog/post/Everything-You-Need-to-Know-About-Netbooks.aspx>

3. LeapFile: Quick and easy file-transfer encryption

Full compliance with 201 CMR 17.00 is difficult, not to mention costly especially for a SMB in this economy. Fortunately, LeapFile has a solution for encrypting files to be transferred.

What is LeapFile?

Founded in 2004, LeapFile is the industry leader in secure managed file-transfer solutions for businesses. It is an on-demand scalable SaaS, meaning no costly investments in hardware. Not only is LeapFile cost-effective but it is also a lot faster to implement with no IT infrastructure

requirements, extremely easy to use (it works just like an email service or you can hook it up to your Microsoft Outlook), extremely reliable and extremely secure.

Want to learn more? Read the full article on the Bryley blog:

[http://www.bryley.com/blog/post/LeapFile-Quick-and-Easy-\(Not-to-Mention-Affordable\)-201-Compliance.aspx](http://www.bryley.com/blog/post/LeapFile-Quick-and-Easy-(Not-to-Mention-Affordable)-201-Compliance.aspx)

4. Another email scam

We were recently alerted to an email scam that uses the email address Info@yourdomain.com so that it looks like it came from someone within your company. This email requests that you open an attached file to update your email settings.

WARNING: Do not open the attached file; it contains a virus. Please delete this email and its attachment.

Corey Monteiro, Technical-Support Engineer/IT Consultant at Bryley Systems notes:

- Email message will come from info@yourdomain.com
- The subject we've seen so far has been "settings for your mailbox are changed." The body of the message will say something like "SMTP and POP3 servers for editors@... mailbox are changed. Please carefully read the attached instructions before updating settings."
- There will be a .pdf file attached that contains a virus. This virus seems to be getting past antivirus filters at the moment.

See <http://news.softpedia.com/news/PDF-Launch-Trick-Spotted-in-New-Attack-140775.shtml> for detailed information.

Contact Bryley (TechSupport@Bryley.com or 978.562.6077) if you need further assistance.

5. Announcements, news, and events

- HP 0% financing – HP is offering 0% financing over 12 months on a wide variety of HP equipment and software with a \$1 buyout; optionally, a 36-month lease is available with a Fair Market Value buyout.

Purchase must complete by 7/31/2010 and have at least \$1,500 of HP equipment and software. Services and non-HP items may be added to the lease at a higher rate.

Call us at 978.562.6077 or email Sales@Bryley.com for more information.

- Monthly service-ticket survey drawing – We hold a drawing each month for those who respond to our service-ticket surveys. (The survey is announced at the bottom of each email notification on the completion of a service-ticket.) Winners receive a Dunkin Donuts gift card and are announced each month in *Bryley Tips and Information*.

Last month's winner was John Dennison from EG Barker.

Client service

If you have questions about, or issues with, our client service or response, please contact Beverley Denio, Client-Service Manager, at 978.562.6077 x201, or Gavin Livingstone, President, at 978.562.6077 x215. (Respective email addresses are BDenio@Bryley.com and GLivingstone@Bryley.com.)

Bryley's Client-Service Portal

Over the past years, Bryley has made significant investments in our business systems and infrastructure to enable real-time communications regarding the timeliness and quality of services we deliver. A result is that client-service requests (with resulting service tickets) may now be added, viewed, or updated through our Client-Service Portal.

This real-time environment is available 24 x 7 at www.Bryley.com by selecting "Client Login" from the upper-right corner of our home-page. Registered users may perform these functions:

- View the current status and details of their service tickets
- Enter new service requests
- Review invoices
- View reports

To use this capability, please contact Beverley at 978.562.6077 x201 to setup a username and password. Training is also available at no charge.

Contact Bryley Systems Inc.

Bryley Systems is a full-service, end-to-end provider of business-technology solutions, fulfilling the information-technology needs of organizations throughout New England since 1987. Areas of expertise include:

- Managed Technology Services
- Computer-network performance and reliability
- Computer-network security
- Unified Communications

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